YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   Madhya Kamrup College, Subha

- Name of the Head of the institution   Dr. Gopesh Kr. Sarma

- Designation   Principal

- Does the institution function from its own Yes
  campus?

- Phone no./Alternate phone no.   03665299962

- Mobile No: 9435240992

- Registered e-mail   madhyakamrupcollege@gmail.com

- Alternate e-mail   iqacmkc@gmail.com

- Address   Vill: Subha, P.O. : Chenga, P.S.:
                                               Tarabari

- City/Town   Barpeta

- State/UT   Assam

- Pin Code   781305

2.Institutional status

- Affiliated / Constitution Colleges   Affiliated

- Type of Institution   Co-education

- Location   Rural

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Gauhati University**
- Name of the IQAC Coordinator   **Dr. Jonalee Patowary Borah**
- Phone No.   **03665299962**
- Alternate phone No.   **8638037949**
- Mobile   **9706040972**
- IQAC e-mail address   **iqacmkc@gmail.com**
- Alternate e-mail address   **madhyakamrupcollege@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://mkcollege.ac.in/upload/mkc_aqar/1687944531.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://mkcollege.ac.in/upload/academic_calender/Academic%20Calender%202020-2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C++**	**66.00**	**2004**	**04/11/2004**	**03/11/2011**
Cycle 2	**B**	**2.40**	**2016**	**16/09/2016**	**15/09/2021**

6.Date of Establishment of IQAC   **15/05/2009**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Madhya Kamrup College, Subha	New Construction Library	RUSA	2020 365	584810
Madhya Kamrup College, Subha	New Equipment & Facilities Books	RUSA	2020 365	292404

8.Whether composition of IQAC as per latest NAAC guidelines Yes

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Continuous monitoring & evaluation of the Institute's academic curriculum & performances. 2. Gathering feedback from the students regarding efficiency& efficacy of the institutes. 3. Support in necessary administrative tasks. 4. Motivating & assisting Teacher's to conduct online classes. 5. Promoting environment friendly campus.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Increasing the number of regular classes & remedial classes to counter the deficit in class hours due to covid-19	All the faculty members have devoted significant amount of time to fulfill the aim of course completion
Amalgamation of both online & offline teaching mehods	Both the teachers & the students seem to adopt the online teaching methods as well as the traditional classroom culture

13.Whether the AQAR was placed before statutory body?   Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC, Madhya Kamrup College	11/04/2022

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	Madhya Kamrup College, Subha
• Name of the Head of the institution	Dr. Gopesh Kr. Sarma
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03665299962
• Mobile No:	9435240992
• Registered e-mail	madhyakamrupcollege@gmail.com
• Alternate e-mail	iqacmkc@gmail.com
• Address	Vill: Subha, P.O. : Chenga, P.S.: Tarabari
• City/Town	Barpeta
• State/UT	Assam
• Pin Code	781305
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Gauhati University
• Name of the IQAC Coordinator	Dr. Jonalee Patowary Borah
• Phone No.	03665299962

• Alternate phone No.	**8638037949**
• Mobile	**9706040972**
• IQAC e-mail address	**iqacmkc@gmail.com**
• Alternate e-mail address	**madhyakamrupcollege@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://mkcollege.ac.in/upload/mkc_aqar/1687944531.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://mkcollege.ac.in/upload/academic_calender/Academic%20Calender%202020-2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C++**	**66.00**	**2004**	**04/11/2004**	**03/11/2011**
Cycle 2	**B**	**2.40**	**2016**	**16/09/2016**	**15/09/2021**

6.Date of Establishment of IQAC	**15/05/2009**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Madhya Kamrup College, Subha	**New Construction Library**	**RUSA**	**2020 365**	**584810**
Madhya Kamrup College, Subha	**New Equipment & Facilities Books**	**RUSA**	**2020 365**	**292404**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	**2**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Continuous monitoring & evaluation of the Institute's academic curriculum & performances. 2. Gathering feedback from the students regarding efficiency& efficacy of the institutes. 3. Support in necessary administrative tasks. 4. Motivating & assisting Teacher's to conduct online classes. 5. Promoting environment friendly campus.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Increasing the number of regular classes & remedial classes to counter the deficit in class hours due to covid-19	**All the faculty members have devoted significant amount of time to fulfill the aim of course completion**
Amalgamation of both online & offline teaching mehods	**Both the teachers & the students seem to adopt the online teaching methods as well as the traditional classroom culture**

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC, Madhya Kamrup College	11/04/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	15/02/2023

15.Multidisciplinary / interdisciplinary

Madhya Kamrup College offers Bachelor of Arts Programe with eleven subjects. They are - Assamese, Arabic, Anthropology, Economics, Education, English, Hindi, History, Philosophy, Political Science and Sanskrit. Among them, excluding Anthropology and Sanskrit, all the nine subjects have Honours Programe. Besides, the college also offer HS (10+2) (Arts) Programe.

16.Academic bank of credits (ABC):

NA

17.Skill development:

Apart from following the regular CBCS syllabi which include skill enhancement paper the institute also tries to inculcate various other activities that promote skill development. The Career Guidance Cell of the college also constantly motivates and supports students in learing & adopting to different skill sets like softs skills,ICT equipped skills and other skills which may be necessary to survive and boost a person capability in the job market.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NA

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

NA

20.Distance education/online education:
The college has a Study Centre of Krishna Kanta Handique State Open University (KKSHOU) in the campus. It provides BA and MA programmes to the aspirants.

Extended Profile

1.Programme

1.1	**11**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**539**
Number of students during the year	

File Description	Documents
Data Template	[View File](#)

2.2	**102**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**91**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**28**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	**30**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**20**
Total number of Classrooms and Seminar halls	
4.2	**3579389.24**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**68**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well –planned and documented process

Madhya Kamrup College is an affiliated college of Gauhati University. The College rigorously upholds to the curriculum and academic calendar of Gauhati university. At the very outset of the academic year, all the departments prepare lesson plans and leave no stone upturned to create a pupil friendly environment. The students learning outcome is continuously evaluated. After the introduction of CBCS course stunned the students a lot. Hence, a number of meetings were organized to make them conscious of the students as well as advantages of this course.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Madhya Kamrup College is directed by Gauhati University so far as the academic calendar, syllabi, examination and evaluation are concerned. The internal assessment scheme is as per university rules. As fixed by the university, the 20 marks of each paper at the graduation level are evaluated against the students on the basis of their total performance including attendance in the semester. Generally, it is judged on the basis of written tests, presentations, assignments, interactions, oral tests etc. Thus, a Continuous Internal Assessment (CIA) system works throughout the session to examine the students' performance and growth.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Madhya Kamrup college firmly follows to the syllabus of under graduate program (BA CBCS) prescribed by Gauhati University. The teachers try their best to inculcate attention regarding issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

123

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://mkcollege.ac.in/upload/mkc_sss/168 8023209.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

750

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

26

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are assessed in various ways like periodical tests, class tests, assignments, etc. Each department of the institution observes their respective students as per as their learning capacity is concerned. In the course of advancing the academic activities teachers try to find out the advanced learners and slow learners. The departments of the institution make arrangements for advanced learners as well as slow learners. The advanced learners are assigned with further courses of studies apart from the syllabus of their respective classes, like collecting data from online materials, using E-library, learning basics of research etc. The slow learners are provided with more remedial classes, assignments, notes, constant mentoring by mentor teachers of the department etc.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
478	**28**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods are an integral part of the pedagogy

adopted by the respective departments of the institution. The institution has made a conscious effort to shift from the traditional teacher-centric approach to student centric one. Experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. The teachers role is that of a facilitator who promotes self management of knowledge, holistic development and skill formation through participatory learning activities such as: illustration and special lectures, field study, case-studies, project based methods, experimental methods and group learning methods, interactive methods, student seminar, ICT enabled teaching methods, summer internship project, laboratory experiential methods, extra-curricular activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college wants to provide a wider scope of learning to the students and with this purpose the teachers of the college use ICT enabled tools in teaching-learning process apart from traditional way of teaching and learning. Since most of the present day students are well equipped in using technology, teachers are able to impart education effectively. Creating the provision for audio-visual learning has enabled students to understand in the class better. Teachers also use ICT enabled tools to work on assignments, projects, online classes etc. Sharing materials of courses is also creating opportunity for students to go over the lessons as many times as they need and understand their subjects thoroughly. Projector, Google Classroom, WEBEX, Zoom etc. are used frequently by the teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

372

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Since Madhya Kamrup College is affiliated to Gauhati University it is guided by the university itself as far as the examination, evaluation and syllabus of the courses are concerned. Therefore, the internal assessment procedure is also as per the university rules. The college conducts periodical tests, sessional examinations and unit tests as far as the internal assessment is concerned. As directed by the university, the college conducts sessional examination at the graduation level in every semester and students are awarded marks out of 20 in each paper including attendance in the semester. Internal assessments are transparent and robust in the sense that the college constitutes examination committees to conduct sessional tests or examinations in the college. A continuous internal assessment system works throughout the session to examine the students' performance and growth.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination committee of the institution set up for conducting each examination looks after the grievances of students pertaining to the internal examinations. The problems that might arise in case of internal examinations are immediately dealt with and timely solution is provided to the students. It is to be mentioned that the committee and the faculty members of each department of the college remain always ready to help the students in any problem related to internal examinations without delay. However, the institution always handles the examination matters carefully in order to avoid committing any mistake.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Since Madhya Kamrup College is affiliated to Gauhati University, it follows the courses, syllabus, evaluation processes provided by the university. The classes of all the courses are taken as per the prescribed syllabus of the university and the hours of classes required to help the students earn the specified credits are covered timely. It is made sure that all the courses are completed before the semester examinations are declared by the University. After the semester examinations, evaluation is done as per the University rules and the University finally declares the results of the semester examinations.

Teachers of the institution follows both offline and online mode of communications to complete the courses. Students are taught in the classrooms in both the traditional and modern mode with the help of ICT enabled tools where audio-visual teaching-learning is made possible. Students are given assignments and projects

wherever applicable as part of completion of their courses and in all such activities they are guided by the teachers. Teachers also give online classes whenever necessary by means of Google classroom, Google Meet, Zoom, WEBEX etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Madhya Kamrup College is affiliated to Gauhati University and hence it follows the method of measuring the level of attainment of POs, PSOs and COs done by the university itself.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

89

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mkcollege.ac.in/upload/mkc_sss/1688023209.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NA

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

The college as an institution of learning also realizes that it has some social responsibilities. Keeping with this vision the institute has carries out number of extension activities. A Global Hand Washing campaign was organized and carried out by NSS unit of the institute at the peripheral areas of the institute. Another campaign of ODF plus under Swachh Bharat Mission was carried out by NSS Unit at Padmapara Village on 13th, 15th and 18th November, 2021. Such activities help the students to understand the value of cleanliness, hygiene and health. Moreover, these activities also bring a sense moral responsibility towards themselves, their family and the society. Events like Covid vaccination camp in the college premises and planting trees during Van Mahatsav in their locality, make the students aware of the problems like Covid-19 and environmental degradation. Understanding and making an effort to solve these problems enrich their mental and social rationality and makes them humane, thus developing them holistically.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

171

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The quality in education has become an important issue in education and in wider sense it covers the overall aim of education as the all-round development of the individual and his/her commitment to social objectives. For transacting curriculum in systematic way there is the need of skills genetically rooted in physical chemistry of the persons in teaching and some skills are to be developed by the help of the systematic study of the recent development. Thus, there is little scope of making the environment responsible for not being the teaching of a teacher effective. Academic excellence depends more on mental infrastructure of the people involved in the process.

The institution has been trying to use all the available resources for the creation of a very natural environment making all possible ICT assets available. Teachers are encouraged for the optimum use of the resources. Close relationship with the students has been encouraged so that students get the chance to approach the teachers for the guidance for any type of problem they face. As teaching and learning cover wide range of activities, all aspects are sincerely attended by creating and enhancing proper physical and mental infrastructures.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is located in a campus of more than 21 bighas of land. The campus has academic block, separate departmental rooms, computerized library, reading room, well developed laboratory &museum in Anthropology Department and Education Department, seminar hall, women's hostel andindoor stadium. It has sufficient classrooms, computer laboratory and guest house. The classes have adequate seating arrangements with separate writing table for the students. It has good infrastructure for curricular and co-curricular activities such as LCD, smart board, electronic addressing system, indoor stadium, outdoor stadium, volleyball stadium etc. The digital classroom facility has been made available very recently by the grant given by the state government of Assam. Botanical garden in small size is also there in the campus. Animal shed has been constructed keeping in mind the issue of environmental balance and the issue of resource generation. For research, separate research cell is there and to create proper research environment in the rural setting, though challenging, the institution has constantly been trying with the limited resources forachieving maximum result.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

543605.00

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software:- Software for University Libraries (SOUL 2.0)

Nature of automation (fully or partially) Partially Automated

Version 2.0

Year of Automation 2014

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources — B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

264013.00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There is no specific budget for procurement, upgradation and maintenance of the computers. However, when such demands arise the college makes the necessary expenditure either from the UGC fund remain as plus fund after completing the schemes or from the surplus fund from the state grants after completing the schemes or from the college development fund and RUSA fund spcially.

Along with the traditional teaching method, ICT resources are extensively used by the College. The faculty members use Power Point Presentation to teach the students in classes and seminars. There is the digital classroom where the students are taught by the trained teachers. The college authority has been trying its level best to provide LCD projectors in every classroom so that the teacher can use the up-to-date ICT in the general classroom.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14824564.00

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For maintenance and upkeep of the equipments the college Governing Body has formed a construction and purchase committee which undertakes the continuous improvement of infrastructural and learning resources development. The funds are fully utilized for the development and maintenance of the infrastructural facilities. These facilities have been developed systematically keeping in mind the modern day-to-day requirements of the library as a learning resources and Laboratory for Education & Anthropology Department. The computer center is maintained professionally. The Digital library and the digital classroom are maintained by the trained persons of the college family. As per need technical experts are invited and hired on payment basis. The DG set is maintained by the trained up office staff members. For the maintenance of the electrical properties there is a person working on work wage basis.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

19

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

19

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

41

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

`0`

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`1`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Madhya Kamrup College has inclusive approach towards administration, co-curricular and extracurricular activities and so students can participate in certain activities of the institution. The institution has students' union body through which students can participate in the administration, co-curricular and extracurricular activities of the institution. The election to the students' union body is made under the strict rules and regulations laid down by the Lyngdoh Commission. The elected members are assigned different rolls like looking after the sports and cultural affairs, maintaining discipline among the

students in the college as per the guidelines of the college, looking after boys' and girls' common rooms, etc. There are also some academic and administrative bodies such as Students' Grievance Redressal Cell and Election Committee that have students' representations. The institution maintains a separate fund for the students' union body.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Madhya Kamrup College has an Alumni Cell. The Cell keeps in touch with the past students and takes their valuable suggestions for the overall improvement of the institution. Often past students visit the institution and they contribute in various ways and one such is the donating certain things to certain departments and institution as a whole. The institution collaborates with the Alumni Cell often when its need is felt and accept their suggestions for improvement of the academic atmosphere of the

college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institute depicts, imparts and exerts its vision and mission through its motto VANI VIJAYATAM, that knowledge always wins. The institute believes in the broader meaning of knowledge, which is not just accumulation of facts and information but the enhancement of self-growth, through innovative and rational thinking, analysis of own capabilities and fabricating their way as a successful and resourceful being in the society. The college constantly propels its way towards creating an institution of excellence for higher education. The institute also toils constantly to evolve itself in ensuring the students receive the necessary training and generate the required skills to complement the changing dynamics of the labor market.

The institute, geographically lies in the epicenter of various religious and cultural groups. But still the institute constantly maintains unity among diversity thus relishing a harmonious union of varied culture and promoting knowledge equality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Management processes in the institution is a combination of both vertical and horizontal implementation of the policy decisions. The Governing Body of institution is the top management authority. Members of the Governing Body are an amalgamation of Government, Affiliating University and the College itself, appointed by the process of democratic nomination by the respective bodies. The Governing Body authorizes, empowers and monitors the Principal of the College who takes the necessary administrative decisions on their behalf. Depending upon the task, various committees and cells are formed, which operate under the leadership of the committee/cell heads and the supervision of the Principal. And these committees/cells perform the various assignments with the assistance of theboth teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute makes plans that adhere to the vision and mission of the college. Various decision-making bodies of the college like Governing Body, Principal, IQAC, etc. develop, drive and deploy assignments which are advantageous for the development of the institution. Every individual of the institute participates enthusiastically in each for the development process.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

YES

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**C. Any 2 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college's welfare programmes for both teaching and non-teaching employees are listed below.

I) Group Insurance (GPF), Pension Benefit (OPS & NPS), etc

II) Teachers' Welfare Fund

III) Employees Welfare Fund

IV) Benefits like special leave, higher studies leave, CCL, etc

V) Encouragement to attend workshops and conference

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Following the standard procedure of NAAC and UGC, which is Academic Performance Indicator (API) based on Performance Based Appraisal System, the institute's IQAC has developed procedures for the purpose. IQAC reviews the faculty API that is invited for

review. As a result, the effectiveness of the relevant faculty is evaluated.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college maintains a fair and transparent mechanism in financial matters. Financial audit is done for every financial year. The audit report is placed before the Governing Body and the Governing Body accordingly directs to the concerned person to settle the audit objections if any within a particular time period. If the audit report states any overdraw, cash-in-hand, etc. then the Governing Body takes necessary measure to recover the sum as and when necessary.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution tries to mobilize college fund from the alumni, individuals, non-government bodies, doners, etc. with an aim to optimal utilization of resources for the betterment of the society.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC always communicate withe the members of teaching and non-teaching staffs. IQAC inspires and motivates all the stakeholders to go on working with commiment and deddication to bring alround development of the college.The college works in cooperation and con-ordination with IQAC.Under the facilitation of IQAC experts from the affiliating University & the institute of open and distance learning are invited for sharing their expertise and experiences in the form of traning especially to its faculty members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Since the college is affiliated to Gauhati University, it follows the rules and regulations laid down by the university itself in this regard.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

We have almost all the measures of safety and security for women in the institution. The institution has separated and attached bathrooms, which are equipped with all the facilities like sanitary napkin disposing machine for female teachers and students. Moreover, the girls' common room is constantly monitored

by female teachers. The teachers mentor and guide the female students both in their academic and personal life. The institution also provides common room facilities for female teachers and day care facilities to their children(if required).

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

We collect the plastic solid items and other solid items through dustbins installed in various places of the college campus. For the disposal part the local people are called upon who collect the waste and dispose it in an environment friendly manner.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute promotes diversity and equality, welcoming students and staff from various sociocultural and economic groups.The

institute primarily comprises of students from two religious groups: Hindu and Islam. And there are predominantly three linguistic communities: Assamese, Bengali and Bodo. The institute commemorate different religious, social and cultural events which are part of the academic calendar. These events are embraced by the students as well as the staff with utmost courtesy.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution organizes various programmes to inculcate values for being responsible citizens of India. The Samvidhan Divas is organized every year in the institution to enrich and make the students and staff aware of the constitutional rights, values and duties as students and ethical citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	E. None of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates/organizes days, events and festivals of national and international importance like Republic Day, Independence Day, World Environment Day, International Women Day, International Yoga Day, Blood Donor Day, NSS Day and many more.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Awareness Programme regarding Nutritional Foods for Women.:

Food and nutrition security is becoming an important concern across developing countries. In our society mostly women bear the load of sustenance of a household. With great effort and sacrifice, even when the household is secure when it comes to food and nutrition, the women of the households often does not receive the concern that they should get. In most cases, women in the household suffer from malnourishment. To overcome this situation, it requires urgent attention as it has a direct bearing on family and community health. Through our college we had organized an

awareness programme. In this programme we had included the women of Subha village. We tried to make the participants aware about the utmost need of nutritious foods and food habits through lectures delivered by the experts hired from other institutions of the field.

2. Skill Enhancement Programmes for Students:

Every institution's vision is to provide quality education and to minimize the gap between theoretical and practical knowledge. For this purpose, our college provides motivation and platform for the students to inculcate leadership, entrepreneurship, project management and multidisciplinary skills by involving experts in various fields.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The priority area in which the college has made progress is inclusivity on campus and off. In addition to supporting inclusivity in theory, MadhyaKamrup College also implements inclusive education on its campus through a variety of practices in the teaching and learning processes as well as co-curricular and extracurricular activities. Access to the teaching and learning ecosystem should be simple, and students from all backgrounds and abilities should have equal opportunity to grow holistically.Educators use evidence-based inclusive practices in general education classrooms by using multi-level instructions, several assessment techniques, and adjusted outcomes. Students with impairments are educated alongside peers without disabilities. A compassionate attitude towards teaching is always encouraged in the institute. Madhya Kamrup College's NSS Unit trains students in community outreach. Student volunteers seek to make it easier for kids in nearby rural communities to receive education. Students learn the principles of gender equality and gender inclusion while activities to raise awareness of gender issues are infused into the campus atmosphere. The College also manages a number of government scholarships, including those for minority students and SC/ST/OBC students.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

• **Increase more skill developing workshops.**

• **Try to follow both CBCS & NEP curriculum as per the required regulations**

• **Change departmental rooms into more spacious rooms and to accomodate all the necessary laboratories.**

• **More programmes under NSS to enlarge community participation**

* To increase online academic activities to furthur the process of quality education disemination

* Well organized webiners to inprove knowledge on research among faculty & Students

* Since students have been deprived of physical classes due to covid-19 pandemic more online classes shouyld be organised by all the faculty memebers in order that all forms of academic loss be compensated.

* Faculty memebers will take care of students physical and psychological wellbeing considering the impact of covid-19 pandemic.

* Teachers will continuously provide online education to students that are unable to attend offline classes in the college and keep the students motivated.