

6. Power of Admission Committees:

- a. The Admission Committees of the concerned Colleges and Universities shall have the power to enquire into the income of the family in case of doubt in regard to students and if the committee is of the view that the income of the parents exceed Rs. 2.00 lakh, the committee may recommended cancellation of admission notwithstanding documents submitted by the student. Such enquiry may commence *suo moto* by the institute or on a complaint received against any student availing benefit under this scheme. The Category of Institutes coming under the purview of the scheme shall constitute such committees comprising of Senior Faculty members from the Institution. The Principal/Registrar of the Higher Educational Institution shall observe due diligence and will not allow any undeserving candidates.
- b. The Admission committees of Colleges and Universities will have the discretion to check and verify the Income certificates produced by applicants at the time of admission. In case of any doubt, the Institution may ask the candidate to produce further relevant documents to ascertain the validity of the claim regarding the status of income below 2 lakhs, and only after being fully satisfied with the authenticity of the claim they are to be granted admission under the Fee Waiver category. If the Institution is unsatisfied with the claim, they need to inform the applicant in writing with justification and grant admission under the non-fee waiver category.
- c. The Director of Higher Education will make random check of income certificate uploaded in the portal or in hardcopy and disciplinary action may be taken against the student/ official or Principal.

7. Fee to be Waiver under the Scheme:

Year	Category of Admission	Nature of Fees to be Waived
1 st Year/ New Admission	Higher Secondary, B.A./ B.Sc./ B.Com. and M.A./ M.Sc./ M.Com. session 2024-25	All Fees that a College or University realizes from students in Normal Course rate should not to exceed than the fee realized last year i.e. 2023-24 session.
2 nd year and 3 rd admission	For those admitted in B.A./B.Sc./B.Com with no fees during the session 2022- 23 and 2023-24.	This benefit will accrue to those students who were admitted under this scheme during 2022-23 and 2023-24 session whose parental annual income less than Rs. 2.00 lakh from all sources.
Final year admission	M.A./M.Sc./M.Com for those admitted with no fees during thesession 2023-24	

8. Responsibility of College and Universities:

- i. All Colleges and Universities will be required to upload the names of students admitted availing fee waiver benefit, in Samarth Portal.
- ii. The Registrars/ Principals are to ensure that all the student data uploaded in Samarth Portal are correct.

9. Marking at the reverse of Mark sheet of candidate given free admission:

- i. The Universities and Colleges giving free admission under this scheme to give one endorsement at the reverse of relevant mark sheet of the student so that the student does not seek free admission in multiple Colleges.
- ii. The Universities and Colleges will devise Rubber seal and use the seal at the reverse of mark sheets of the beneficiary students.

Note: The modifications to the O.M. on Fee Waiver shall remain in effect for this and all subsequent Fee Waiver O.M. or notification until amended by competent authority. The Office Memorandum earlier issued vide No.490303/2024/9 dated 01-06-2024 stands withdrawn.

This comes into force with immediate effect.

Signed by

Narayan Konwar
Secretary of Assam.
Higher Education Department

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